



**City of Smithville, Missouri**

**Parks and Recreation Committee Agenda**

**February 27, 2020**

**6:00 pm – Council Chambers**

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- 1. Call to Order**
- 2. Approve Minutes from October 26, 2019 Regular Session Meeting**
- 3. Staff Report**
- 4. Parks and Storm Water Sales Tax**
- 5. Parks and Recreation Master Plan – HP Basketball Court**
- 6. Future Meeting Dates Schedule**
- 7. New Business**
- 8. Adjourn**

# **Smithville Parks and Recreation Committee**

## **Regular Session Minutes**

October 24, 2019 6:00pm

City Hall Council Chambers

### **1. Call to Order**

Chairman Dani Wilson called the meeting to order at 6:00pm. Members present: Chairman Dani Wilson, Molly Porter, Jim Pascoe and Alderwoman Wilson. Staff present: Brett McCubbin.

### **2. Approve Minutes from August 22, 2019 Regular Session**

Jim Pascoe made a motion to approve the minutes from the August 22, 2019 Parks and Recreation Committee meeting. Molly Porter seconded the motion. Voice vote, all ayes. Alderwoman Wilson abstained.

### **3. Staff Report**

Fall Soccer is underway, and the soccer clinic has wrapped up. The Strategic Planning process continued September 18 with the Think Tank Reconvene. There was a focus group meeting on September 20 to discuss the strategic pillar: Enhanced Recreation and Connectivity. The Fall Gravel Grinder was held on September 28. Haunted campground will be October 26. The Recreation Trails Program Grant for the Main Street Trail is waiting on the environmental review. The dog park plans have been submitted to Corps of Engineers. The City is ready to furnish and install the water line and meter per the agreement between the Board of Alderman and the Clay County Commission.

### **4. Strategic Plan Review**

Brett discussed the details of the Strategic Plan Review that was held on September 18 at Smithville High School. Focus group meetings followed and discussion on the Strategic Pillar of the Enhanced Recreation and Connectivity was held on September 20 at the Library. All information collected will be unveiled Saturday November 9 from 10 to noon at the Smithville Performance Arts Center.

## **5. 2020 Budget Items and Next Steps**

Brett discussed the 2020 budget items that included at basketball court and parking lot at Heritage Park. Brett asked the parks and recreation committee for their recommendation for the location of the basketball court. Chairman Wilson mentioned that she like the front proposed location. She mentioned that band would get used more and it would be out of the way of any potential ball field. Molly also mentioned she would be considering the front proposed location because parents can drive by and see their kid. Alderwoman Wilson like the front proposed location too and her second choice would be the one closet to the playground. Brett let the board know of the safety concerns the front propose location would bring. Such as when adult softball is going on and a ball leaving the field. He also mentioned that there is not fencing in the budget to go around the court. Molly voiced her concern on there being no fence around the basketball court to stop a basketball from going into the street. Jim asked if the proposed basketball court location closest to the old playground is flexible to move closer to the t-ball field. Then, asked if fencing could be added to the budget to add to the front proposed basketball court location. Brett let him know that it could be flexible to move closer to the t-ball field, and it is a possibility more money could be added to the budget for the fencing to the front basketball court location. Chairman Wilson mentioned netting being a cheaper option than fencing.

Alderwoman Wilson made a motion to recommend the front proposed location, closet to East Main, for the basketball court at Heritage Park. Jim Pascoe seconded the motion. Voice vote, all ayes.

## **6. Second Creek Road Bridge**

Brett discussed how the bridge over Second Creek Bridge was replaced last year. The City retained ownership and is looking to the parks and recreation committee for recommendations on how the bridge could be utilized in our parks. Molly mentioned the bridge could be used out at Smith's Fork trails. Chairman Dani and Jim mentioned if it was in two pieces, one could go at Heritage Park and Smith's Fork. Alderwoman Wilson mentioned if it couldn't be split, the first location would be somewhere at Smith's Fork. Chairman Wilson mentioned the using the bridge as a dock at Helvey. Molly and Jim mentioned the option of finding its worth and selling it. The board agreed to come back and talk more once we had some cost of the bridge and how much it would be to move it to the certain areas just discussed.

## **7. Potential Parks and Recreation Sales Tax**

Brett informed the committee of the Board of Alderwoman Sales work session on November 5 at 5:30pm that will discuss a parks and recreation sales tax ballot question. As information comes together staff will make sure that the committee stays informed.

## **8. New Business**

Chairman Dani would like to discuss the future of the old playground equipment currently at Heritage Park at a future meeting.

## **9. Adjourn**

Alderwoman Wilson made a motion to adjourn. Jim Pascoe seconded the motion. Voice vote, all ayes. Chairman Wilson declared the regular session adjourned at 6:38pm.

## **Staff Report:**

Main Street Trail Update and Public Meeting – The environmental review has been completed. Staff is working with the architects on final design and anticipating awarding a bid late spring. There was a public meeting held Tuesday, December 3, 2019 at Smithville City Hall. Engineers were able to answer questions and provide quality feedback. Citizens were also able to recommend trail amenities.

Comprehensive Plan Update and Meeting – Kick-Off for the Comprehensive Plan Update process was held in January, with good public attendance and participation. A link to a Plan Community Survey was sent out to each of you earlier this week. If you have not completed this survey yet, please do so as soon as possible. It can be found at <https://www.research.net/r/SmithvilleCompPlan>. The survey asks for opinion on areas discussed at the January kick-off meeting and will inform focus group discussion and work in the next steps of the process. The Recreation and Connectivity pillar focus group will meet on Monday, March 24 from 2 to 4 p.m. at the Mid-Continent Public Library meeting room. That Thursday evening (March 26), the week-long work of the task forces will culminate in a public meeting at 6 p.m. at the Smithville High School Cafeteria. This meeting will be in lieu of the regularly scheduled Park Committee meeting. You are strongly encouraged to attend both meetings.

Staffing – As you all know, Brett took a position with the City of Shawnee, Kansas and I am currently filling in as Interim Parks and Recreation Director. The City is advertising to fill the director position. The recruitment for the position closed on February 21, 2020. The interview process is underway. We have also added a Parks and Maintenance Worker 1 employee to our team. Gary Annis is a Smithville resident and is excited to get to work!

Recreation – Youth Basketball, Youth Volleyball and Adult Volleyball are all finishing up their season. Soccer Registration closed on February 23. Practices are scheduled to start next week. Baseball, Softball and T-Ball registration is still open until March 22.

## **Parks and Storm Water Sales Tax:**

The April 7 ballot will include the Parks and Recreation and Storm Water Sales Tax Question. Staff has prepared informational material. The information is available as a handout and online at the City's Website under the Government tab.

Below you will see the question that will be on the April Ballot:

### **QUESTION 1**

Shall the City of Smithville, Missouri impose a sales tax of one-half of one percent for a period of twenty years from the date on which such tax is first imposed for the purpose of providing funding for storm water control and local parks for the City of Smithville, Missouri?

☐ YES ☐ NO



## **Parks and Recreation Master Plan - Heritage Park Basketball Court:**

The City is exploring next steps to update the Parks and Recreation Master Plan. The plan will provide an inclusive framework, guidance and direction of our future needs concerning our parks, trails and facilities. Staff is recommending putting the construction of the Heritage Park basketball court on hold until the Master Plan is complete. Since there is no official plan for Heritage Park, staff would like to have a plan so that, as a whole, we are confident in the location of the basketball court and we will know where other amenities will be located at the park.



## Future Meeting Date Schedule:

The Recreation and Connectivity focus group meeting on March 24, 2020 is strongly encouraged for attendance. The public meeting on the Comprehensive plan on March 26 will take the place of our next Parks and Recreation Committee meeting. Let's discuss the meeting dates for the rest of 2020, with our normal meeting date being the fourth Thursday of the month, the November and December dates are on a holiday. The November 26<sup>th</sup> meeting is on Thanksgiving and the December 24<sup>th</sup> meeting is on Christmas Eve.

